

# **Open Salt Collectors Bylaws**

January 18, 2016

## **ARTICLE I**

### **Name**

Section 1. The name of the organization shall be **Open Salt Collectors (OSC)**.

## **ARTICLE II**

### **Purpose**

Section 1. This organization shall be a non-profit, non-commercial organization to promote and encourage the study, collecting and preservation of open salts by publishing a National Newsletter, maintaining an informational web site, promoting membership in open salt collecting clubs, publishing informational and educational articles in collector publications, and through other means as may be appropriate from time to time.

## **ARTICLE III**

### **Meetings**

Section 1. The Executive Board shall meet for regular meetings of the organization held at the National Convention, which is typically held in odd-numbered years. This shall serve as notice of those meetings. The Executive Board shall also meet at other times as deemed necessary to conduct the business of the organization. Since physical meetings are difficult at best, internet meetings in a chat room lasting at least thirty (30) days will suffice for both notice and voting matters. Internet meetings and telephone conferences are both acceptable methods as long as in compliance with Article XII. The President or a majority of the Executive Board members may call a meeting of the Board.

## **ARTICLE IV**

### **Member Clubs**

Section 1. Any salt collector club may submit a written application to the presiding President or Vice President thirty (30) days before any Executive Board meeting. This application can be emailed from the President or Vice President of the requesting club. The Executive Board will then review the application and, with the approval of the majority vote of the Board, the applicant club shall be accepted as a Member Club with two voting representatives on the Executive Board.

- Section 2. All Member Clubs prior to January 1, 2004 are recognized as charter member clubs. Charter member clubs are C-MOSS, MOSS, NESOSC, OSCAR, OSSOTW-Northern CA AND OSSOTW-Southern CA.

#### **ARTICLE V Subscription Fees**

- Section 1. Anyone may subscribe to the Open Salt Collectors Newsletter. A subscriber need not be a member of any open salt collecting club in order to subscribe; international subscribers are welcome. Subscription fees for Open Salt Collectors National Newsletter are due annually in advance, to be paid directly by the subscriber to the Treasurer of Open Salt Collectors by January 31 of each year. All fees will be shown on the subscription form.
- Section 2. The annual fee amount can be modified by action of the Executive Board.

#### **ARTICLE VI Officers**

- Section 1. The elected officers shall consist of President, Vice President, Treasurer, Secretary, Newsletter Editor and Web Master. The officers shall each serve for a term of two years. The President shall serve no more than two consecutive terms. There shall be no limit on the number of terms that the Vice President, Treasurer, Secretary, Newsletter Editor and Web Master may serve.

#### **ARTICLE VII Nominations and Elections**

- Section 1. Nominations may be made prior to the National Convention, and elections shall take place at the Convention. No individual shall be nominated without his/her consent. A slate of known candidates seeking election or re-election will be published in the National Newsletter or on the [www.opensalts.info](http://www.opensalts.info) web site prior to a convention. This is only as a courtesy to club members and National Newsletter subscribers. It is not a final slate and nominations from the floor may still be made at the meeting. A prerequisite for all elected officers of OSC is to be a member in a Member Club.

## ARTICLE VIII Duties of Officers

- Section 1. **President**: The president shall perform the duties usually associated with that office. He/she shall preside at all meetings, appoint committees necessary to meet the aims of the organization, and guide, direct and have general supervision of the organization. The President is ultimately responsible for the National Newsletter. The President can appoint an interim Vice President, Secretary, Treasurer, Newsletter Editor or Web Master should a vacancy occur. The appointee will hold that position and fulfill the duties of that office until the next convention when elections take place. The appointee may then run for that office, or any other office, if they so choose. The President shall also see that the Treasurer's books are audited annually.
- Section 2. **Vice President**: The primary responsibility of the Vice President shall be to promote the hobby of open salt collecting and to promote membership in open salt collecting clubs through marketing in any means necessary to disseminate the available information. The Vice President will assume the duties of the President should that individual resign or otherwise not be able to fulfill his/her responsibilities. Any time in office the VP serves in this manner shall not count towards the two-term limit as President.
- Section 3. **Treasurer**: The Treasurer shall be responsible for all monies of the organization. He/she shall pay with organization funds all debts incurred by the organization, have books available for inspection, and give financial reports at all meetings, as well as publishing and distributing such reports to the member clubs. The Treasurer will also be responsible for collecting annual fees and maintaining a current and composite list of the National Newsletter subscribers. Any organizational checks written with a value of less than \$100 require the signature of only the President or the Treasurer; all checks for \$100 or over require the signatures of both the President and the Treasurer.
- Section 4. **Secretary**: The Secretary shall record and distribute meeting minutes to all Executive Board members. The Secretary shall be responsible for notifying board members of meetings and impending deadlines. Additionally, the President or Vice President may ask the Secretary to perform other tasks such as counting votes or to head a committee as the need may arise. It is very important that the Secretary be able to attend the meetings held at the convention.
- Section 5. **Newsletter Editor**: Any member can hold the position of Newsletter Editor if in good standing in a Member Club. The office of Newsletter Editor may be filled by one or more persons, each of whom shall have a vote on the Executive Board as long as they continue to serve in that capacity.

The Newsletter Editor will be responsible for publishing and distributing the newsletter, which is published at least twice a year, in Spring and Fall. This schedule can be changed upon approval of the Executive Board. Distribution is to be made in accordance with the list of paid subscribers maintained by the Treasurer.

Section 6. **Web Master:** Any member can hold the position of Web Master if in good standing in a Member Club.

The Web Master will be responsible for maintaining the [www.opensalts.info](http://www.opensalts.info) web site. The Web Master may never publish any material for personal gain. The entire content of the web site remains the sole property of Open Salt Collectors, as does the domain name and hosting provider. The content of the web site must be turned over to Open Salt Collectors in the event of a change of Web Master.

## **ARTICLE IX Executive Board**

Section 1. Each Member Club President shall designate two representatives to the Executive Board of Open Salt Collectors. Typically these two representatives will be the President and Vice President of each Member Club, but this is not a requirement. Each representative, however, must be a regular member in good standing of the club they represent. The majority of the Executive Board present at all meetings will conduct business.

Section 2. The immediate Past President shall participate in the Executive Board meeting as an advisor to the new President as a non-voting member. In the event of a tie vote, the Past President can be called upon to vote. When one person holds one or more office and/or board positions, only one vote by that person shall be counted. Board members shall be responsible for presenting the views of their Member Club at Board meetings and for conveying back to their club the actions of the Board. In the event that one or both of a Member Club's regularly designated representatives is/are unable to participate in a meeting of the Executive Board, that Member Club's President can appoint an alternate. Notification of any appointees should be made known to the Secretary before the meeting.

**ARTICLE X  
Dissolution of Organization**

Section 1. If a majority of the Executive Board decides that the organization is no longer serving its designated function and approves disbanding the organization, any monies left in the Treasury and any assets belonging to the organization will be divided among the member clubs proportionate to the regular membership of those clubs.

**ARTICLE XI  
Amendments**

Section 1. Proposed amendments to the bylaws may be submitted to the Board at any time during the year.

**ARTICLE XII  
Parliamentary Procedure**

Section 1. Robert's Rules of Order will govern when not in conflict with these bylaws.